

APPLICATION PROCESS

If interested in this outstanding opportunity, please submit an Agency application and resume to:

Mojave Water Agency
Attn: Monica Warren
13846 Conference Center Drive
Apple Valley, CA 92307
760-946-7000
Email: mwarren@mojavewater.org

Completed Agency application and resume are required. Applications will be accepted until **Wednesday, August 21, 2024 at 5:00 p.m.** Additional information can be obtained from the Agency's website at:

www.mojavewater.org/about-mwa/human-resources

All applications will be reviewed in detail. Only those applicants possessing the most relevant qualifications will be invited to continue in the selection process.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision in the notice may be modified or revoked without notice. Agency appointments are contingent upon successful completion of a comprehensive *background investigation, pre-employment physical, and drug screening, as well as verification of United States citizenship* or legal authorization to be employed in the United States.

EQUAL EMPLOYMENT OPPORTUNITY

The Mojave Water Agency is an equal opportunity employer. We observe a no-smoking policy within Agency offices and vehicles, and also maintain a policy as a drug-free workplace. The Agency makes reasonable accommodations for the disabled. If candidates require special arrangements to participate in the interview process, they should state their needs in writing when submitting an application.

ABOUT THE AGENCY

The Mojave Water Agency (MWA), one of 29 State Water Contractors, is a governmental body with primary responsibility for the management of water resources over a 4,900 square-mile area of the Mojave Desert. It is the Agency's mission to implement future water management policies and programs that will ensure a stable, long-term supply of water for the Mojave Water Agency's service area.

MOJAVE WATER AGENCY



Manage the region's water resources for the common benefit to assure stability in the sustained use by the citizens we

Invites Your Interest for the Position of

*Data Analyst I, II or Senior
(one open position)*

THE POSITION

The ideal Data Analyst candidate manages and/or assists with system administration and disaster and system recovery for the Agency's data systems; performs systems analyst activities related to creation, operation and archival of the Agency's relational and spatial database systems; assists with the preparation of and analyzes data for a variety of research programs, water resources studies and special projects; creates and presents visual representation of data and analyses; and performs related work as assigned.

For the entire list of the typical job functions, knowledge & abilities, and licenses/certifications for each position, please see the job descriptions on the Agency website at: www.mojavewater.org/about-mwa/human-resources.

QUALIFICATIONS

Qualified candidates will possess:

- Data Analyst I: Equivalent to a bachelor's degree from an accredited college or university with major coursework in computer science, engineering, hydrogeology, urban planning, geology, geography, environmental studies, or a related field; and one (1) year of progressively responsible data analysis experience or closely related experience.
- Data Analyst II: Equivalent to a bachelor's degree from an accredited college or university with major coursework in computer science, engineering, hydrogeology, urban planning, geology, geography, environmental studies or a related field; and three (3) years of progressively responsible data analysis experience or closely related experience.
- Senior Data Analyst: Equivalent to a bachelor's degree from an accredited college or university with major coursework in computer science, engineering, hydrogeology, urban planning, geology, geography, environmental studies or a related field; and five (5) years of progressively responsible water resources information systems experience.

LICENSES & CERTIFICATIONS

- For Data Analyst I, II and Senior: Valid California Class C driver's license and current automobile insurance.

COMPENSATION

- Data Analyst I: \$88,223—\$123,512 annual salary range; non-exempt
- Data Analyst II: \$97,381—\$136,334 annual salary range; non-exempt
- Senior Data Analyst: \$112,932—\$158,105 annual salary; exempt

THE POSITION & DEPARTMENT

This position will serve in the Water Resources Department and is part of a dedicated, service-oriented team where collaboration and leadership are promoted at all levels.

BENEFITS

- PERS Retirement: 2% of highest annual salary at age 62, 5-year vesting. {Prior Public Service before 2013 is 2% @ 55 - without a 6 month gap in service}
- Flexible Benefits Package \$28,838 annually to go towards:
 - ~Medical Insurance: Choice of PPO or HMO Plans
 - ~Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
 - ~Employee cost share of CalPERS
 - ~Retirement Health Savings (RHS) Plan available
- Additional amounts above what is provided in the Flexible Benefits Package may be contributed by employee to Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)
- 5% of base pay rate placed into 401 (a) account by Agency
- Vacation: 10 days per year, maxing out to 20 days per year, based on years of service
- Vacation pay out option available
- 40 hours of flex time leave per fiscal year
- Paid Holidays: 13 days per year ; Sick leave: 12 days per year
- Life, Dental and Vision Insurance: 100% paid by Agency for employee and dependent (s)
- Tuition Reimbursement up to IRS non-taxable amount per IRC Section 127, after 12 months of employment
- Employee Assistance Program
- Long-Term Disability: 100% premium paid by Agency with coverage of up to 66 2/3% of salary allowable income in coordination with State Plans
- Interest Free Computer Loan Program up to \$3,000 after 12 months of employment
- Professional development, seminars and conferences
- 9/80 Work Schedule
- Remote Work Policy (*applies to some positions)

The Agency **does not** participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution