APPLICATION PROCESS
If interested in this outstanding opportunity, please submit an Agency application and resume to:
Mojave Water Agency
Attn: Monica Warren
13846 Conference Center Drive
Apple Valley, CA 92307
760-946-7000
Email: mwarren@mojavewater.org

Completed Agency application and resume are required. Applications will be accepted until **Wednesday, September 16, 2020 at 5:00 p.m.** This position will remain open until filled. Additional information can be obtained from the Agency’s website at:

[www.mojavewater.org](http://www.mojavewater.org)

All applications will be reviewed in detail. Only those applicants possessing the most relevant qualifications will be invited to continue in the selection process.

**NOTE:** The provisions of this bulletin do not constitute an expressed or implied contract. Any provision in the notice may be modified or revoked without notice. Agency appointments are contingent upon successful completion of a comprehensive background investigation, pre-employment physical, medical and drug screening, as well as verification of United States citizenship or legal authorization to be employed in the United States.

EQUAL EMPLOYMENT OPPORTUNITY
The Mojave Water Agency is an equal opportunity employer. We observe a no-smoking policy within Agency offices and vehicles, and also maintain a policy as a drug-free workplace. The Agency makes reasonable accommodations for the disabled. If candidates require special arrangements to participate in the interview process, they should state their needs in writing when submitting an application.

ABOUT THE AGENCY
The Mojave Water Agency (MWA), one of 29 State Water Contractors, is a governmental body with primary responsibility for the management of water resources over a 4,900 square-mile area of the Mojave Desert. It is the Agency’s mission to implement future water management policies and programs that will ensure a stable, long-term supply of water for the Mojave Water Agency’s service area.

Invites Your Interest for the Position of

**Water Systems Operator I**

Manage the region's water resources for the common benefit to assure stability in the sustained use by the citizens we serve.
**THE POSITION**

The ideal candidate inspects, operates, maintains, services and performs operational repairs and maintenance duties on potable and non-potable water lines for both water supply and water quality, at the Agency's facilities, pipelines, meters, pump stations, wells, etc.; potable water quality sampling/reporting and/or USA line locating of water mains and related appurtenances; and performs related duties as assigned.

Some examples of essential job functions are:
- Performs a variety of duties relating to operating and maintaining the water supply and water quality, potable and non-potable water lines, including measuring well levels; calibrating instrumentation equipment; investigating leaks; cleaning mains and flushing the water system; and conducting water quality sampling.
- Monitors and operates water systems via Supervisory Control and Data Acquisition (SCADA) systems. Performs routine repair and maintenance work for facilities, meters, pipelines, pump stations, wells and various equipment, including, but not limited to, pipelining, valve repair, cement work, electrical work, carpentry, painting, and plumbing. Reviews data and sets up telemetry equipment to operate the waterline in order to ensure an adequate and safe supply of water in the reservoirs and the Agency's pipelines. Collects water quality sampling and maintains compliance with the State Water Resources Control Board (SWRCB) potable water lines; monitors and adjusts the delivery of chemicals and materials; and performs calculations. Performs some laboratory tests and interprets results for purposes of facility control.

May conduct inspections for pipeline fabrication. Conducts Underground Service Alerts (USA) investigations that include: traveling to specific sites, inspecting and marking areas for the pipeline ensuring contractors comply with specifications, and filling the appropriate report(s). Travels to various facilities on a daily basis to perform security checks; monitor condition of structure, equipment, etc.; takes and records meter readings. May perform maintenance, as needed; on exercising valves, air vacuum, blow off, etc. Performs related duties and responsibilities, as assigned. Some examples of knowledge are: Operations and maintenance procedures utilized for water treatment, distribution, pumping and maintenance. Principles and methods of water treatment, including basic microbiology, chemistry, and hydraulics as applied to water treatment; basic water treatment processes and the tests used to check the effectiveness of such processes; chemical and biological tests used in monitoring water treatment facility processes.
- Principles and practices of mechanical, electrical maintenance. Water quality monitoring and sampling techniques and methods.

For the entire list of the essential job functions, knowledge & abilities, and licenses/certifications, please see the job description on the Agency website at: [www.mojavewater.org](http://www.mojavewater.org).

**QUALIFICATIONS**

Qualified candidates will possess:
- High School Diploma or G.E.D.
- One (1) year of related water operations and maintenance experience.

**LICENSES & CERTIFICATIONS**

- Valid California Class C Driver’s License, and current automobile insurance.
- SWRCB Water Distribution Certificate Grade I or attainment within six (6) months of hire.
- Confined Space Entry Certificate or attainment within six (6) months of hire.
- First Aide and CPR training certificate.

**COMPENSATION**

The Water Systems Operator I is a non-exempt position with an annual salary range of $49,556 - $69,379; paid bi-weekly.

**THE POSITION & DEPARTMENT**

The Water Systems Operator I is a non-exempt position with an annual salary range of $49,556 - $69,379; paid bi-weekly.

This position is in the Operations Department. The position is under direction of the Superintendent of Operations and is part of a dedicated, service-oriented team where collaboration and leadership are promoted at all levels.

The Operations & Maintenance Department is responsible for all operations and maintenance pertaining to the pipeline and facilities owned by Mojave Water Agency. It also performs a variety of duties relating to operating and maintaining the water systems including pump operations, instrument calibration, USA line locating, cleaning mains and flushing water system and conducting water quality sampling.

**BENEFITS**

- **Vacation:** 10 days per year; with years of service, maxing out to 20 days per year
- **Vacation pay out option available**
- **5% of base pay rate placed into 401 (a) account by Agency**
- **40 hours of flex time leave per fiscal year**
- **Paid Holidays: 13 days per year**
- **9/80 Work Schedule**
- **Confined Space Entry Certificate or attainment within six (6) months of hire.**
- **Tuition Reimbursement up to IRS non-taxable amount per IRC Section 127, after 12 months of employment**
- **Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)**
- **Employee cost share of CalPERS**
- **Retirement Health Savings (RHS) Plan available**
- **Additional amounts above what is provided in the Flexible Benefits Package may be contributed by employee to Deferred Compensation Program (pre-tax and post-tax) available (457 Plan)**
- **5% of base pay rate placed into 401 (a) account by Agency**
- **Vacation pay out option available**
- **Long-Term Disability: 100% premium paid by Agency with coverage of up to 66 2/3% of salary allowable income in coordination with State Plans**
- **Interest Free Computer Loan Program up to $3,000 after 12 months of employment**
- **Professional development, seminars and conferences**
- **9/80 Work Schedule**
- **The Agency does not participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution paid by the Agency**